

Original Order of Technical Memorandum (Tech. Memo) for Rate Study:

Technical Memorandum #1 (Baseline Data Development Information)

Technical Memorandum #2 (Capital Project Identification/Selection)

Attachment A

Attachment B

Attachments C & D

Attachment E

Technical Memorandum #3 (Trip Generation Development)

Technical Memorandum #4 (Citywide Growth Trends/Statistics)

Technical Memorandum #5 (Boundary/District Development)

Technical Memorandum #6 (Percent Developer Share of Project Costs)

Technical Memorandum #7 (Exemptions Options/Determinations)

Technical Memorandum #8 (Credit Options/Determinations)

Technical Memorandum #9 (Impact Fee Review/Update Process)

Technical Memorandum #10 (Impact Fee Calculation/Summary)

Attachment A

Attachment B

Proposed Reordering of Report:

Executive Summary

Ordinance – Final External Work Group Recommendation

Tech Memo #1	(Citywide Growth Trends/Statistics)
Tech Memo #2	(Baseline Data Development Information)
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Tech Memo #6	(Trip Generation Development)
Tech Memo #7	(Capital Project Identification/Selection)
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Tech Memo #10	(Impact Fee Calculation/Summary)

Appendix

- A - Letter to Mayor/Council on Recommendation for Baseline Study
- B - Donald Samdahl – July 20, 2007 Observations
- C - Backup Trip Generation Data – Jason Wheaton (EWG), John Bennett (EWG) and SRTC, Staff (Update)
- D – Baseline Study Proposal to City Council for Funding by City staff
- E - EWG Agendas and Approved Minutes
- F – Letter to Mayor/Council on Recommendation of O&M staff for Baseline Study

City of Spokane – Transportation Impact Fee Rate Study

Executive Summary Outline

Cover Page

Title of Report
Mayor
Council
EWG Members
IWG Members

I. Introduction:

Mayor request to develop impact fee and schedule
Mayor appointed Internal/External work groups
Requirement/Need for the Study
Outline of process for developing Ordinance

II. Technical Rate Study Required Elements

Explanation of Elements and use of Tech. Memos
Tech. Memos #1 through #10

III. Ordinance Preparation

Concurrent with EWG Input
Draft Options for Policy Decision
Future Modifications – Process/Procedures

IV. External Work Group/Consultant Peer Reviews

Stakeholder Input/Requests/Concerns
Response to Recommendations

V. Limitations of Rate Study

Baseline Data Request
RFP Baseline Date

VI. Future Impact Fee Updates

Use of Proposed Baseline Study Data
20 year vs. 6 year determination
Future Technical Modifications/Analysis – Process/Procedures

VII. Summary